



# Hampstead Academy

## Orientation Day Checklist 2019-2020

Just a reminder that **Orientation** will be held on **Thursday, August 29<sup>th</sup>** from **10:00AM-12:00AM**. Students and parents will meet in the gym for Welcome Back to School greetings from administration and staff from 10:00AM-10:30AM followed by classroom visit time from 10:30AM-12:00PM.

We kindly ask that the required forms on this checklist be completed prior to Orientation. The information and forms listed below can be found on the Hampstead Academy Website. From the **Home** page please click on **Popular Links** and then **Forms**. Please complete the **Required Forms** and **Optional Forms** as appropriate for yourself and your child. It is very important that **all forms be completed before you arrive**. Completed forms can be left at the front office. If you have any questions about the forms please do not hesitate to email Bonnie at [roberts@hampsteadacademy.org](mailto:roberts@hampsteadacademy.org)

### **REQUIRED DOCUMENTS-Please print, fill out and bring to Orientation**

- \_\_\_ Permission to Publish
- \_\_\_ Early Childhood Program Questionnaire (Pre-Kindergarten & Kindergarten only)
- \_\_\_ Google Apps For Education (new students only)
- \_\_\_ Bring Your Own Device (BYOD) – Grades 5 -8 (required one time if student will be bringing device from home)
- \_\_\_ Emergency Authorization
- \_\_\_ Student Health History

### **OPTIONAL DOCUMENTS**

- \_\_\_ Medication Order (as needed)
- \_\_\_ Permission To Dispense Over-The-Counter (OTC) Medications
- \_\_\_ Anaphylaxis Emergency Action Plan (as needed)
- \_\_\_ After School Activity Sign Up Form
- \_\_\_ Papa Gino's Lunch Form
- \_\_\_ Artsonia Permission Form (new students only)
- \_\_\_ Extended Care Contract
- \_\_\_ PTO Parent Volunteer Form
- \_\_\_ Volunteer Documents (please complete all 3 forms if interested in volunteering/chaperoning):
  1. Volunteer Guide 2019-2020 (Signature Required)
  2. Volunteer Emergency Info Form
  3. Criminal Record Release Form

### **SCHOOLWIDE DOCUMENTS**

Please review these documents as they are important to the Hampstead Academy community.

2019-2020 School Calendar  
VIS Flu Vaccine Information Statement  
Student Handbook  
Parent Handbook