



# Hampstead Academy

## Orientation Day Checklist 2018-2019

Just a reminder that **Orientation** will be held on **Monday, August 27<sup>th</sup>** from **10:00AM-12:00pm**. Students and parents will meet in the gym for Welcome Back to School greetings from administration and staff.

We kindly ask that the required forms on this checklist be completed prior to Orientation. The information and forms listed below can be found on the Hampstead Academy Website. Please click on the "**Paper Clip (Documents)**" which will bring you to the "**Downloads & Documents**" page and complete the forms as appropriate for yourself and your child. It is very important that **all** forms **be completed before you arrive**. Completed forms can be left with Bonnie Roberts. If you have any questions please do not hesitate to email Bonnie at [roberts@hampsteadacademy.org](mailto:roberts@hampsteadacademy.org)

### REQUIRED

These documents are **REQUIRED** to be on file. Please ensure to print, fill out, and bring with you to Orientation.

- \_\_\_ Permission to Publish
- \_\_\_ Early Childhood Program Questionnaire (Pre-Kindergarten & Kindergarten only)
- \_\_\_ Artsonia Permission Form (new students only)
- \_\_\_ Google Apps For Education (new students only)
- \_\_\_ Bring Your Own Device (BYOD) – Grades 5 and 6 (required one time if student will be bringing device from home))

### School Nurse Docs

- \_\_\_ Emergency Authorization
- \_\_\_ Student Health History
- \_\_\_ Medication Order (optional)
- \_\_\_ Permission for Over-The-Counter (OTC)
- \_\_\_ Anaphylaxis Emergency Action Plan (optional)

### OPTIONAL

- \_\_\_ Daycare Contract
- \_\_\_ PTO Parent Volunteer Form
- \_\_\_ Volunteer Documents (please complete all 3 forms if interested in volunteering/chaperoning):
  1. Volunteer Guide 2018-19 (Signature Required)
  2. Volunteer Emergency Info Form
  3. Criminal Record Release Form

### SCHOOLWIDE

Please review these documents as they are important to the Hampstead Academy community.

- 2018-19 School Calendar
- Student Handbook
- Parent Handbook